



CHILMINGTON MANAGEMENT ORGANISATION

Charging Policy March 2024 (Version 2 Approved)

Charges

Room	Time	Hourly Charge			
		Non Residents	CMO Members (15% discount)	Residents (10% Discount)	Commercial
Meeting Room	Sunday to Friday Daytime (to 6pm)	£10	£8.50	£9	£12
	Saturday Daytime (to 6pm)	£10	£8.50	£9	£12
	Sunday to Thursday Evenings (6 – 11.00pm)	£12	£10.20	£10.80	£14
	Friday & Saturday Evenings (6-11.00pm)	£12	£10.20	£10.80	£14
Community Space	Sunday to Friday Daytime (to 6pm)	£12	£10.20	£10.80	£14
	Saturday Daytime (to 6pm)	£15	£12.75	£13.50	£17
	Sunday to Thursday Evenings (6 – 10.30pm)	£15	£12.75	£13.50	£17
	Friday & Saturday Evenings (6-11.00pm)	£18	£15.30	£16.20	£20

'CMO Members' Residents who have completed a CMO Membership Form and are not in arrears of RCD Charges by more than 45 days

'Residents' Residents refers to those residents who are subject to the Rent Charges

'Commercial' Including charities or public bodies

Additional Charges (Optional)

Music Licence* (<i>Applies if any music is to be played either by professionals or personal device</i>) <i>*Not required for birthday parties or wakes.</i>	£10
Cleaning	£50

Discounts

Discounted charges will also be considered for:

- Regular bookings.
- Community start up groups

- Further discounts maybe available at the discretion on the CEO

Deposits

(Deposits will be fully returned if the CMO Premises has been left in a satisfactory condition after the event)

Meetings/groups	£50
Child's Party (under 10 years)	£100
Child's Party (10 to 15 years)	£150
Party for 16 to 21 year olds	£400
Party for 22 to 24 year olds	£250
Party for over 25 year olds	£200

Cancellations*

30 days or less	No refund
60 days or less	50% refund
Over 60 days	Full refund
Regular Users	One month notice required to terminate agreement
Cancellations by the CMO	Full refund

Payment Terms*

Casual Users	Deposit at time of Booking Full payment: 6 weeks before booking or immediately if booking is made within 6 weeks of event.
Regular Users	All invoices will be sent out at the beginning of each month and must be paid within 28 working days. All invoices issued and to be paid one month in advance.

**The CMO team, under delegated powers to the CEO, has the right to offer flexibility on these terms if considered to be to the benefit of Chilmington Green residents.*

Ways to pay:

- By BACS

Handelsbanken	
Name of Account:	Chilmington Management Organisation
Account No.:	57052833
Sort Code:	40-51-62
- No cheques or cash payments

Approved by CMO Board

6th March 2024